

Internal Quality Assurance Cell of Faculty of Business Studies
Action Plan July 2017 to June 2018

Main Activities	Present Status	Expected Status	Ju 17	Au 17	Se 17	Oc 17	No 17	De 17	Ja 18	Fe 18	Ma 8	Ap 18	Ma 18	Ju 18	Coordinating Responsibility
Establishing IQAC in the Faculty of Business Studies.	Cell Coordinator Two members	Cell Coordinator Four members Mgt Trainee Office Space Furniture Computer and printer													Dean AR IQAC coordinator
Preparing Strategy Plan for the Faculty – 2017 to 2021	In process	Completed Strategic Plan													Strategic Plan Coordinator Dean AR
Establishing new departments in the faculty	Economics and Management Finance and Accountancy	Dept of English Language Teaching Marketing Management Human Resource Mgt Business Economics Management and Entrepreneurship													Chairpersons of committee Heads

		Project Management Accounting and Finance Banking and Insurance												
Revising existing curriculum for meeting employment markets	In process	Completed curriculum												Curriculum Committee Chairperson Dean Heads
Introducing new degree/ specialisation programs	BBM (General) BBM in HRM BBM in Marketing Mgt BBM in Business Economics BBM in Acc and Fin BBM in PM (General)	BBM (General) BBM in HRM BBM in Marketing Mgt BBM in Business Economics BBM in Mgt and Entrepreneurship BBM in Business Information System BBM in Acc and Fin BBM in PM (General) BBM in PM (spl)												Committee Chairperson Heads

<p>Filling Lecturers permanent carders and increasing carders</p>	<p>Eco and Mgt (Carder 17 – filled 11) Acc and Fin (carder 8 – Filled 05)</p>	<p>Eco and Mgt (Will be filled 16 carders by end of this year and required additional 10 cadres) Acc and Fin (Will be filled 6 carders by end of this year and required additional 3 carders)</p>													<p>Heads Dean</p>
<p>Ensuring adequate faculty space and equipment</p>	<p>One Building (Lecture hall)</p>	<p>Two Lecture Hall Buildings Project Management Building</p>													<p>Dean Rector</p>
<p>Increasing staff and students' usage of LMS</p>	<p>20% staff and students using LMS</p>	<p>All staff and students using LMS</p>													<p>Heads</p>

Increasing teaching and learning qualities through feedbacks	Students Feedback	Students Feedback Peer Evaluation Students Exit survey Graduates Survey													Coordinator / IQAC Dean Heads
Ensure the faculty has own website and timely updated the faculty and departments information	In process	Faculty Own website Updated information													Faculty web committee Rep Dean AR
Increasing Staff capacities to undertake teaching and research	Trainings PhDs from well accredited universities	Identified staff training gaps and provided training Sending young academics to the leading universities for PhD													Dean Heads SDC Director

